



ARCS
INTERNATIONAL
ASSESSOR REGISTRATION &
CERTIFICATION SCHEME

**INTERNATIONAL ASSESSOR REGISTRATION AND
CERTIFICATION (ARCS) SCHEME**

Fee Schedule

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1. INTRODUCTION

The Scheme aims to ensure that certification is easily available to all competent assessors world-wide at an affordable price.

The fee structure is adjusted to take account of the economic and market conditions of different countries so that all assessors and organizations can benefit from certification.

Fees are established annually and apply for the following 12 calendar months.

2. FEE BANDS

2.1 INTRODUCTION

Five bands are defined (Bands A, B, C, D and X)

-) Band A
-) Band B rates are 20% discount on Band A
-) Band C rates are 30% discount on Band A
-) Band D rates are 60% discount on Band A
-) Band X rates are 40% discount on Band A

2.2 BAND A

Australia, Austria, Bahrain, Belgium, Bermuda, British Virgin Islands, Brunei, Canada, Cayman Islands, Denmark, Falkland Islands, Finland, France, Germany, Gibraltar, Guernsey, Hong Kong, Iceland, Ireland, Isle of Man, Jersey, Kuwait, Liechtenstein, Luxembourg, Macau, Monaco, Netherlands, Norway, Qatar, San Marino, Oman, Saudi Arabia, Singapore, Sweden, Switzerland, United Arab Emirates, Taiwan, United Kingdom, United States.

2.3 BAND B

Andorra, Antigua and Barbuda, Aruba, Bahamas, Chile, Croatia, Cyprus, Equatorial Guinea, Faroe Islands, French Polynesia, Gabon, Greece, Greenland, Guam, Israel, Italy, Japan, Kazakhstan, Malaysia, Malta, New Caledonia, New Zealand, Panama, Portugal, Puerto Rico, Romania, Saint Kitts and Nevis, Saint Pierre and Miquelon, Seychelles, Slovakia, Slovenia, Spain, The Bahamas, Trinidad and Tobago, Turks and Caicos Islands, Uruguay, US Virgin Islands.

2.4 BAND C

Albania, Algeria, American Samoa, Angola, Anguilla, Armenia, Azerbaijan, Barbados, Belarus, Belize, Bhutan, Bolivia, Bosnia and Herzegovina, Botswana, Cape Verde, Colombia, Congo Rep., Cook Islands, Costa Rica, Cuba, Curaçao, Dominica, Dominican Republic, Ecuador, Egypt, El Salvador, Fiji, Georgia, Grenada, Guatemala, Guyana, India, Indonesia, Iran, Iraq, Jamaica, Jordan, Kosovo, Lebanon, Libya, Macedonia, Maldives, Mauritius, Mongolia, Montenegro, Montserrat, Morocco, Namibia, Nigeria, Northern Mariana Islands, Palau, Paraguay, Peru, Philippines, Saint Helena, Ascension and Tristan da Cunha, Saint Lucia, Saint Martin, Saint Vincent and the Grenadines, Samoa, Serbia, South Africa, Sri Lanka, Suriname, Swaziland, Tunisia, Turkmenistan, Venezuela, Vietnam, West Bank and Gaza.

2.5 BAND D

Afghanistan, Bangladesh, Benin, Burkina Faso, Burma, Burundi, Cambodia, Cameroon, Central African Republic, Chad, Comoros, Congo Dem. Rep., Côte d'Ivoire, Djibouti, Eritrea, Ethiopia, Gambia, Ghana, Guinea, Guinea-Bissau, Haiti, Honduras, Kenya, Kiribati, Kyrgyzstan, Laos, Lesotho, Liberia, Madagascar, Malawi, Mali, Marshall Islands, Mauritania, Micronesia, Moldova, Mozambique, Nauru, Nepal, Nicaragua, Niger, Niue, North Korea, Pakistan, Papua New Guinea, Rwanda, São Tomé and Príncipe, Senegal, Sierra Leone, Solomon Islands, Somalia, South Sudan, State of Palestine, Sudan, Syria, Tajikistan, Tanzania, Timor-Leste, Togo, Tokelau, Tonga, Tuvalu, Uganda, Uzbekistan, Vanuatu, Wallis and Futuna, Western Sahara, Yemen, Zambia, Zimbabwe..

2.6 BAND X

Bulgaria, China, Hungary, Czech Republic, Estonia, Poland, Russia, Ukraine, Latvia, Lithuania, Argentina, Brazil, Mexico, South Korea, Thailand, Turkey.

3. FEE SCHEDULE 2018/2019

All fees are in EURO (€), excluding the applicable VAT (where applicable)	Duration	Fee
ASSESSOR REGISTRATION AND CERTIFICATION		
First Application or Renewal for Registered Assessor (*) Certified Assessor, Lead Assessor and Principal Assessor (*) First Application for Registered Assessor – <u>free for first 6 months</u> Note: Renewal fee has to be paid at beginning of each 3 years to maintain assessor grade status.	3 years	450,-
Application for Re-grading including inspection of records Application for recognition of equivalence status from another Scheme		100,-
Application to add Process Assessment Model training certificate to Registration/Certification record		50,-
Witnessed assessment (for safety or regulatory principal assessor)		Contact
ASSESSOR COURSE PARTICIPANT TESTS AND EXAMINATIONS		
Foundation course Test (**) (**) 50% reduction for course Tests when taken as a combined course Foundation and/or Process assessment model and/or Assessor		50,-
Process Assessment Model course Test (**) (**) 50% reduction for course Tests when taken as a combined course Foundation and/or Process assessment model and/or Assessor		50,-
Assessor course Test (**) (**) 50% reduction for course Tests when taken as a combined course Foundation and/or Process assessment model and/or Assessor		50,-
Assessor course Exam		200,-
Remote proctoring for Assessor course examination Note: <u>NO</u> discount available on remote proctoring fees		50,-

TRAINING PROVIDER AND COURSE ACCREDITATION		
Training Provider Accreditation	1 year	500,-
Training Provider (Affiliate) Accreditation	1 year	500,-
Training Course Accreditation	Per course	500,-
TRAINING COURSE MATERIALS LICENSING		
Training Course Materials License Note: Foundation, Process Assessment Model and Assessor are separate courses	Per course delivery	500,-
Training Course Materials License (***) (***) Purchased in minimum quantity of 10 units Note: Foundation, Process Assessment Model and Assessor are separate courses	Per course delegate	50,-

4. REVISION HISTORY

Version	Section	Change summary
1.0 2018-06-01		Published